

# MARYVALE COLLEGE

Independent Catholic Day School  
PO Box 51698, Raedene, Johannesburg 2124  
[www.maryvalecollege.co.za](http://www.maryvalecollege.co.za)

## Pre-Primary and Primary School

Principal: Mrs K. Smith  
Cnr Louis Botha Avenue & Cheltondale Rd  
Orchards, Johannesburg, 2192  
Tel: (011) 485 1210/13  
Email: [primaryadmin@maryvalecollege.co.za](mailto:primaryadmin@maryvalecollege.co.za)



## High School

Acting Principal: Mr M. Ally  
10 St Mary's Road  
Maryvale, Johannesburg, 2192  
Tel: (011) 640 3061/9  
Email: [admin@maryvalecollege.co.za](mailto:admin@maryvalecollege.co.za)

## INFORMATION FOR PRESCHOOL PARENTS

Welcome to Maryvale College Pre-school. Here are a few things we would like you to know about our school.

### SCHOOL TIMES:

- You may drop your child off at 07h00. There is someone to look after him/her.
- For half-day pupils school begins at 07h30 and ends at 12h00.
- For full day (aftercare) pupils, school starts at 07h30 and ends at 17h00 or 18h00 (depending which slot is chosen).
- The children sleep / rest from 12h00 to 13h00 (1pm).
- Please do not be late in the mornings –not only is it a bad habit for your child to get into, but children who come to school late every day miss a lot of work.

### PLEASE BRING:

- A school bag/satchel to keep food, uniform etc. in ;
- A box of tissues
- Liquid soap
- Paper Towel
- A packet of wipes
- A change of clothes and a school jersey and cap (available at the office) to be kept in the bag at all times.

#### For Rest time

- A small pillow.
- A small blanket (for winter)
- A small mat (yoga mat), if you would like for your child to sleep on.

### UNIFORM:

- We have T-shirts in stock at R190 each – Yellow, Green, Red and Blue (2021 prices).
- The T-shirts are to be worn with black shorts and black takkies-trainers and white socks.
- Tracksuits for winter are available at our stockists:
  - ALGES (next to Jacks Paints) Balfour Court, Louis Botha Ave, Highlands North. Tel 011 786 8015/6
  - STADIUM SPORTS STORES (Opposite Highlands North Shopping Centre). Tel 011 440 1668
- **ALL ITEMS MUST BE CLEARLY MARKED.**



**FOOD:**

- Your child should bring his/her mid-morning snack in the school bag which is clearly marked with his/her name.
- Your child **MAY NOT** bring sweets, chocolates or tins of fizzy drinks to school. Fruit, sandwiches (brown bread), yoghurt, Liquifruit, orange juice etc. are the ideal lunches. If your child stays in the afternoon, please provide enough food for the whole day. Please **DO NOT** send money to buy from the tuck shop, as we eat at different times to the primary school.

**BIRTHDAYS:**

Please phone the pre-school at **least one week in advance** of your child's birthday. We celebrate every child's birthday at school. It is important to each child that he/she has a **Birthday Ring** like all the other children. If your child's birthday falls during the holiday, then we will hold it before or after. **Please do not bring big sticky, creamy cakes** to school – it is easier to bring small cup-cakes or packets with a liquid fruit and packet of chips (party pack) to give out to the children.

**IF YOUR CHILD IS SICK:**

- If your child is sick or you are going away for a few days, please let us know.
- Health Department regulations require you to keep children with any infections at home until they are free of infection. So if you **suspect pink eye, measles, chicken pox, ring-worm etc.**, please keep your child at home as we don't want the teachers and children being infected too!
- Please send a doctor's note on the child's return.

**FIRST WEEKS AT SCHOOL:**

When your child goes to school for the first time, everything will seem very strange and new. He/she will probably cry for a while but don't let that stop you from taking him/her to school every day.

When Mum or Dad say goodbye very quickly and go away at once, the child usually accepts the situation very quickly. If your child is inclined to cling, just give him/her to the teacher and leave immediately.

After your child has settled he/she may go through a phase of "I don't want to go to school", children often do this but please be firm and make him/her come to school, as once they are in Primary school, they have to go every day.

**COMMUNICATION WITH THE SCHOOL:**

We are genuinely interested in all our "little ones" and in their development.

- Please write a note in the child's diary if you wish to discuss anything that may be happening at home or school, that may be affecting your child's behaviour or to arrange the Birthday Ring.
- **Please communicate with your child's teacher and stay in touch using the provided communication book.**

We are looking forward to teaching your child.

Sincerely

**THE PRE-SCHOOL TEACHER(S)**  
**MARYVALE COLLEGE**  
**TEL 011 485 1210**

